

**Minutes from School Leadership Team Meeting- FINAL**  
**Tuesday, November 17, 2020**

**Team Members in Attendance:**

Nancy Tomosuolo, Principal	Ms. Bugge, Teacher
Michelle Bennett, Assistant Principal	Debra Thompson, Parent
Laura Bonomolo, Assistant Principal	Michele Greico, DC-37
Catherine Ebro, UFT Chapter Leader	Jaime Pei, Parent
AnnMarie Guiffre, Teacher	Michelle Ngai, Parent
Victoria Carrique, Parent	Melissa Scsrpaci, PTA President

Meeting Minutes from October 28, 2020 Meeting were read with revisions regarding number of IPADS, then approved by all members.

**C30 UPDATE**

- Thursday 11/19/20 C30 Orientation meeting is scheduled with Dr. Brien leading the meeting.
- Monday 11/23/20 C30 Meeting is scheduled 4:00-7:00 Interviews of candidates for the Principal position at PS204.

**SCHOOL CLOSURES**

- City and State are working to devise new benchmarks. As of now, it is a 3% positivity rate which will determine if a school must close due to COVID.
- PS204 is no longer in the yellow zone, so COVID testing will switch to once a month. Only children who have a completed form will be tested and only children who are fully compliant. No children will be forced against their will to be tested. Parents will be notified if their child is tested, as well as the test results.
- As of now, PS204 has 1 confirmed case in the student body and 3 confirmed cases in the staff (since the October opening.)
- The school building will reopen on Friday for blended learners. Textbooks for the lower grades may be distributed as soon as Friday or sometime next week.

**LEARNING PREFERENCE RESULTS**

- Sunday 11/15/20 was the deadline to opt back into the Blended Learning model. As of now, the number of remote students switching to blended is 11, the number of blended students switching to remote is 12.
- If the numbers change, PS204 can switch their program model from Program 2 to Program 1, and children attending school 33% of the time, can then attend school 50% of the time.
- Ms. Tomosuolo presented 2 models to teachers and parents and asked if there was a preference, if we have the opportunity to switch programs. Both groups agreed that Model 1B is preferred because it allows for 3 consecutive days in the classroom, which allows for more consistent learning.

**CEP UPDATE**

- PS204 is a school in good standing, therefore the revisions to be made are minor.

-However, given the circumstances of this year- all goals have been revised to reflect a more accurate portrayal of what is happening in our school.

-The Four Goals and Action Plans:

1. By June 2021, % of parents responding positively to NYC School Survey about Supportive Environment will increase 2% from 90%- 92%.
2. By June 2021, 2% increase from 58% -60%, all students will be on or above grade level in ELA (ELL's 30%- 32% and SWD's 38%-40%.)
3. By June 2021, 2% increase from 48%- 50%, all students will be on or above grade level in Math (ELL's 32%-34% and SWD's 27%- 29%)
4. By June 2021, to strengthen the quality and implementation of IEP's for all SWD's will demonstrate a 10% increase in the percentage of IEP's that incorporate parent voice from 85%-95%, as measured by IEP Reviews.

### **SCHOOL LEADERSHIP TEAM BYLAWS**

-The Bylaws that were revised last year were distributed and read by Ms. Laura Bonomolo, since we have some new members joining the team.

### **IMPORTANT DATES**

- 11/19/20: School Safety Team Meeting
- 11/23/20: PTA Meeting at 9:00am- Melissa will send a reminder notice
- 11/24/20: Report Cards distributed
- 11/26/20 & 11/27/20: Thanksgiving Recess
- 12/15/20: SLT Meeting at 2:45pm

### **QUESTIONS AND COMMENTS**

#### **Question:**

-Parent raised the question of giving out Mini-Lessons to all students after each subject is being taught, as it is also stated on the DOE Remote Learning Guidance. It seems some students are having difficulty engaging in live instruction, where it is given in a large setting.

#### **Answer:**

-Ms. Bonomolo explained that this topic has been discussed at the faculty conference yesterday, where they were reviewing the minimum requirement, and adding the amount of live synchronous instructions as DOE suggested. Starting December, they will be adding additional 15 min small groups each day- for the lower grades- focusing on reading and guided reading. Students are also encouraged to stay in after the large group meetings if they need additional help. For the upper grades, there will be a scheduled small group meeting each day. So, each student will be meeting with the teacher at least once a week, on various subjects, depending on the need of the individual students.

-Ms. Bennett explained that the Mini-Lesson is not the same as Small Group. Mini-Lesson is 15-20 minutes, which is another way of explaining the components of a lengthy regular lesson, in order to transition into a time where students can practice what they learn independently. So, small group meetings should serve the needs of what families are looking for.

**Question:**

-Parent asked if other extra curricular subjects, such as art, gym, and music would be considered given in live synchronous instruction format.

**Answer:**

-Ms. Bennett explained that teaching instructions for these subjects are being pre-recorded. Students can visit the Google Classroom to participate in these lessons. At this point, it is not logistically feasible for school to incorporate these lessons as live instructions. However, this can be revisited in the future to see if some of these lessons could be transitioned back to live lessons as the situation changes.

-Students are not required to participate in these extra curriculum subjects. Therefore, no grade is given in these subjects.

-Gym teachers are conducting live health lessons per grade, each week for the next few weeks under the HIV prevention curriculum. Video will be posted in Google Classroom.

**Question:**

-Parent mentioned that students in younger grades, who are not good at typing, are experiencing difficulty completing the assignments at a specific time given by the teachers.

**Answer:**

-Ms. Tomosuolo ensures that accommodations can be made by the teacher. She recommends that parents reach out to teachers regarding this or any issue via email. Parent engagement time is from 2:00-2:20 every day. If an issue cannot be resolved, parents can reach out to administrators.

-Ms. Ngai suggested downloading Microsoft Office 365 Word, which gives the ability to dictate the words that are being recited, and eliminates the need to type the words.

**Question:**

-Parent asked if IPADS are WIFI capable.

**Answer:**

-Ms. Bonomolo said the staff has been teaching families how to use cellphone as wifi hotspots to their IPADS, while they are still waiting for IPADS with wifi capabilities to arrive within the next 6-8 weeks.