

## Minutes from School Leadership Team (DRAFTED by Angie Huang)

Tuesday, November 30, 2021

### Attendees Present:

Roseann Sainato, Principal	Michele Greico, DC37 Rep.
Michelle Bennett, Assistant Principal	Laura Bonomolo, Assistant Principal ( <i>Chairperson</i> )
Bugge Brittany, UFT Teacher	Josephine Cangelosi, PTA President
Sarullo Giuliana, Teacher	Annmarie Guiffre, Teacher
Debra Thompson, Parent	Angie Huang, Parent ( <i>Secretary</i> )
Jaime Pei, Parent	Jennifer Amato, Parent
Rose Compocchia, Parent	David Nilson, Teacher
Jessica Cabral, Parent	

### Minutes:

1. Meeting minutes from October 26, 2021 was read. Revisions were discussed and the minutes will be amended by Angie Huang.
2. **School Status Updates (Ms. Sainato):**
  - i. The deadline for DESSA screening for assessing a student's social/emotional competencies is December 4<sup>th</sup>. Currently, PS 204 is at about 85% completion in screening students. The survey will be used to help creating intervention plans for students.
  - ii. Coaching sessions are currently taking place for the EL Education curriculum. Coaches are working with administrators and teachers on unpacking lessons as well as looking at the end results of the assessments. The benchmark assessment will help teachers to plan and apply appropriate decisions in December.
  - iii. November 24 is the end of the marking period. Families will be receiving a hard copy of the report card on December 14. Parents can also view the child's report card through their MySchools account.
  - iv. The provisions of the Academic Intervention Services (AIS) has been in place from Kindergarten through grade 5 for students who are struggling in ELA. Meanwhile, PS204 is collecting surveys from teachers who are interested in teaching Math after school for kindergarteners to fifth grade students. It is anticipated that Math program will start in the month of January. PS204 has received funding in their budget for AIS programs.
  - v. PS204 has been making every effort to find enough staffing to support IEPs students. It was confirmed that Special Education Academic Recovery Services are scheduled to begin on December 6<sup>th</sup> for all students with Individualized Education Programs (IEPs).

### **3. CEP Update (Ms. Bennett)**

- i. Two CEP goals - IEPs and Supportive Environment Framework were presented and explained in details.
- ii. The goals for the Quality Individualized Education Program (IEP) was stated as follows:
  - By June 2022, we will strengthen the quality and implementation of the IEPs for all students with Disabilities. We will improve teacher/provider ability to develop IEP goals that are clearly defined, observable and measurable by an increase of 15% (from 85% to 100%) as measured by IEP review. (See attachment – Page 22-25)
- iii. The priority needs and root causes were being considered to streamline our smart goals.
- iv. Action plans with specific timeline were briefly presented. Ongoing IEP reviews and feedback are taking place.
- v. Multiple days of professional development for special education staffs are taking place to make sure smart IEP goals are being written.
- vi. Ms. Danisi will be hosting a parent workshop to help support IEP's families. Further information will be forthcoming.
- vii. In upcoming months, professional learning session will take place to share samples of IEP's progress monitoring tools, and review progress.
- viii. Based on the result of NY school survey, the goals for the Supportive Environment Framework is as follows:
  - By June 2022, practices related to Social-Emotional Support will improve 20%, from 47% to 67%, as measured by positive NYC School Survey responses, resulting in improved Physical and Mental Wellness.
- ix. Action plans to address school-wide social emotional learning are briefly discussed. More individualized intervention plans will be incorporated after all DESSA data is being collected.
- x. For school-wide initiatives, Sanford Harmony is continued to be used to help foster social emotional competencies in the classroom. Students continue to participate in buddy up system and meet up activities daily. Every class has Harmony goals to share experiences, solve problems and build community.

- xi. As a school community, PS204 continued on Motivational Mondays, where teachers will share the motivation statement/ mantra weekly to promote positive affirmation among students and staff members.
- xii. Students are engaged in daily activities to develop habits of character. This concept is embedded in EL Education curriculum.
- xiii. In February, progress monitoring will be conducted to review if action plans need revisions.
- xiv. Ms. Bonomolo, Ms. Bennett, Ms. Michaelidis, and Ms. Bugge are the members of the SEL lead team. In additions to on-going training, these members are tasked to lead coordinated approaches and provide continuous improvements for school-wide SEL implementation.

**Comments/ Questions:**

1. Question: A parent asked if the SLT team members can receive copy of CEP goals prior to the next meeting for preparation in the discussion. In addition, a question was asked regarding if SLT members will need to sign off the CEP goals this year.

Answer: In reply, Ms. Bennett said the following. CEP goals developed in June are in the process of being approved by the district. Adjustments can be made during process if needed. Once the CEP goals are finalized, it will be available to view on the DOE website. In the meantime, CEP goals and action plans can be sent to SLT members for review. Lastly, we will check and see if collecting signatures are needed for the final CEP this year.

**Important Dates to Remember:**

- 12/1: Picture re-take
- 12/9: Covid-19 vaccination clinic for families returning for 2<sup>nd</sup> dose
- 12/9: Night Festival on 15<sup>th</sup> Avenue
- 12/13: Report card distribution
- 12/16: PTA meeting and Parent workshops 6pm, titled “Understanding your child’s inappropriate behavior and how to set up a loving home”
- 12/24 – 1/3: Winter Recess
- 12/21: 2:45pm, SLT meeting