

Minutes from School Leadership Team

Tuesday, January 25, 2022

Attendees Present:

Roseann Sainato, Principal (Chairperson)

Michelle Bennett, Assistant Principal

Josephine Cangelosi, PTA President

Annmarie Guiffre, Teacher

Jaime Pei, Parent

Rose Compoccia, Parent

Bugge Brittany, UFT Teacher

Angie Huang, Parent (*Secretary*)

Debra Thompson, Parent

Jennifer Amato, Parent

Michele Greico, DC37 Rep.

Absent: Laura Bonomolo, Assistant Principal

Jessica Cabral, Parent

David Nilson, Teacher

Minutes:

1. Meeting minutes from December 21, 2021 was read and approved with the following amendment:

Page 3, Question 3 under Comments/ Questions

2. **School Status Updates (Ms. Sainato):**

- i. The math after-school program started on January 18th. They meet two days a week on Tuesdays and Wednesdays from 2:20pm to 4pm. Currently, one class per grade is offered with about 16 students in each.
- ii. On January 28th, students will participate in a virtual performance to celebrate the Lunar New Year hosted by Music for Many.
- iii. PS204 is going to promote and celebrate “Kindness” month with fun-filled activities in February:
 - o On Feb 2nd, students will be reading a book called, “*Have you Filled a Bucket Today?*” which teaches students how to fill a bucket with acts of kindness.
 - o From Feb 7th to Feb 11th, students will be encouraged to participate in a week-long Great Kindness Challenge. Students from Pre-K through 5 will receive a checklist of acts of kindness to spread kindness throughout the school community.

Special prizes will be given to the winning class of each grade with the most acts of kindness.

- From Feb 14 to Feb 18 is Respect for All Week. Families will receive a letter highlighting the new initiatives to promote respect for themselves and others while encouraging diversity and acceptance.

The theme days are:

- Monday - Red/Pink day, celebrating Valentine's Day;
- Tuesday - Yellow day, celebrating Respect and kindness;
- Wednesday – 100th day of school (dress like you are a '100');
- Thursday – Rainbow Day, celebrating diversity;
- Friday – Black day, celebrating anti-bullying.

- iv. The statewide tests for ELA and Math are scheduled to take place from Mar 29th to March 30th and April 26th to April 27th respectively. The Science state exam (performance-portion) is scheduled on May 24 to May 31. The Science state exam (written-portion) is scheduled on Jun 6th.
- v. To prepare for the statewide tests, PS204 has started practice tests for all students. Teachers will administer test practices with students during the week using the New York Coach Practice Tests materials.
- vi. Ms. Michaelidis will be hosting an information session about middle school application for all fifth-grade families on Thursday Jan 27th at 7pm via Zoom.
- vii. For students performing below their grade level promotion benchmarks will be identified as Promotion in Doubt (PID). Attendance is not a factor for PID determination. Timeline for PID is as follows:
 - Jan 28th – deadline for teachers to identify students as PID's and notify the supervisor.
 - Feb 4th: deadline for teachers to designate students as PID's in ATS.
 - Feb 11th: Marking period ends. Deadline for teachers to conduct phone conference with parents about their child's PID status.
 - Feb 15th: Final deadline for parents to receive written notice of student's PID status.
 - Mar 2nd: report card distribution.
 - Mar 3rd: Spring parent-teacher conferences – update parents on their child's progress and anticipated promotion decision

3. CEP Review - (Ms. Bennett)

- i. PS204 is in the process of administering progress monitoring. The 3rd, 4th, and 5th grade teachers have already administered the mid-year iReady diagnostic for ELA and Math. Kindergarten, 1st, and 2nd grade will proceed in the upcoming week.
- ii. The data from iReady for ELA and Math will be used in the mid-year review of our CEP goals. We are targeting for a 20% increase for all students. Based on where we stand, we will adjust the action plans accordingly.
- iii. Report card, the iReady diagnostic report, and other benchmark assessments will be provided to parents for the parent-teacher conference in March.

Important Dates to Remember:

- 2/1: No school/ Lunar New Year Holiday
- 2/7 – 2/11: The Great Kindness Challenge
- 2/14 – 2/18: Respect for All Week
- 2/16: the 100th Day of School
- 2/17: PTA meeting
- 2/21 – 2/25: mid-winter recess