



P.S. 204

Vince Lombardi Elementary School

Roseann Sainato, Principal

Michele Bennett, Laura Bonomolo, Jessica Michaelidis - Assistant Principals
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November 1, 2021

Dear Parents/Guardians,

On Thursday, November 4, 2021, PS 204 will conduct Virtual Parent Teacher Conferences. There are two sessions to the conferences, afternoon sessions that will take place at 12:20 PM until 2:20 PM and evening conferences that will take place at 4:30 PM until 7:30 PM.

Students will be dismissed at 11:20 AM on Thursday, November 4. Students will be given an opportunity to take a grab and go lunch as they leave the building. Lunch will not be served in the building on that day. Please note that the Neighborhood Improvement Association, after school program will not take place on Thursday, November 4. All students are expected to be picked up at 11:20 AM at their original dismissal location.

Teachers sent reminders to families this week indicating your designated conference time. This is the designated time that you indicated on the Google form that was sent home several weeks ago. Please note that if you enter the conference via the meeting link and a conference is still in session, you will be asked to wait in the waiting room until the prior conference ends. Translators have been made available only for those that requested for one. Parents had an opportunity to request a translator via the Google form.

Please be mindful that teachers will keep conferences to a maximum of 10 minutes. If additional time is needed, you can schedule an additional meeting session during Parent Engagement time held every Tuesday morning from 7:30 AM to 8:00 AM.

If you have any questions and or concerns, please email our Parent Coordinator Salina Yuen at SYuen4@schools.nyc.gov. Thank you for your continuous support.

Sincerely,

Roseann Sainato

Principal

